

December 19, 2022

The regularly scheduled meeting of the Board of Fire Commissioners of the Irondequoit Fire District was held at the Empire Boulevard Firehouse, 405 Empire Boulevard, in the Town of Irondequoit on December 19, 2022. The meeting was called to order at 6:30pm by the Chairperson (noted below) who then led the Pledge of Allegiance.

Attendance:

| Commissioner | Present | Chairperson |
|---------------------------------|-------------|-------------|
| Ingersoll | X | |
| Lipari | X | |
| Turner | X | |
| Warth | X | X |
| Zampatori | X | |
| Others | Present | |
| Chief Sessler | X | |
| Captain Metcalfe | NOT PRESENT | |
| Deputy Treasurer Marini | NOT PRESENT | |
| Administrator Mastin | X | |
| District Secretary Riesenberger | X | |

Correspondence Report

1. We received another subpoena from the Grand Jury for fire reports. Chief Sessler and Rodd handled that request.
2. M&T Month-End Collateral Statement
3. Utica National Insurance Renewal Notice
4. Fire Districts of NY Mutual Insurance

Treasurer Report

Deputy Treasurer Marini / Deputy Treasurer Riesenberger

Discussion/Action items:

1. Inspection Services contract with Davis-Ulmer for the sprinkler/kitchen hood for action for Empire Station. Administrator Mastin will follow-up.
2. Consolidated EAP contract for Irondequoit Fire District for review and approval - **APPROVED**.
3. Brite payments for November & December (\$4,200 each - no new contract for price increase) - **TABLED**.
4. Utica National Insurance - notices of change in coverage exclusions for payment card industry standards and spoilage cover on cyber incidents.

Informational Items:

1. The following payments were made to retirement on 12/12/2022:
 - a. Laurelton PFRS \$40,900.00
 - b. Laurelton ERS \$782.00

| | |
|---|-------------------|
| c. Ridge Culver PFRS | \$91,847.00 |
| d. Ridge Culver ERS | \$11.00 |
| e. Irondequoit PFRS – Section 430 – New participant | \$458,525.00 |
| f. Irondequoit PFRS – Section 384-d | \$273,266.00 |
| g. Irondequoit ERS Section 430 – New participant | <u>\$7,257.00</u> |
| Total Paid | \$872,588.00 |

2. Checks have been prepared for invoices received by 12/16/22 and any additional invoices will be prepared prior to the 12/19/22 meeting.
3. Payroll for December 15, 2022 was prepared by DS Riesenberger and was reviewed by DT Marini. Fund transfers were completed.
4. Reminder that newly elected commissioners must attend training – 3 options available:
5. Pinsky Law Group – March 2-5 at Turning Stone
6. New BOFC Class by AFDSNY – February 25, 8am at Brighton Fire District.
7. A Budget vs. Actual report for the IFD will be available at the meeting.
8. Received reimbursement from Fire Districts of NY Mutual Insurance for a firefighter's lost time due to a work injury.

Public Input Session

1. No Report

Scheduled Appointment

1. No Report

Career Staff/Union Report

1. No Report

Associations Reports

Laurelton Volunteer Fire Association

1. The Town approved the variance for the new fence and shed project at the Empire Station.

Ridge-Culver Volunteer Fire Association

1. No Report

Operations Report

Chief Sessler

Operations:

1. Thanks for Davis-Ulmer for the donation of the new standpipe training kit and for TLT Palmer for putting it together.
2. We have continued interest in selling the old 168. More to more at the end of the year.
3. Administrator Mastin is investigating ARPA funds from Monroe County.
4. The Payton Morse NIOSH report has been published.
5. There was some discussion about the HRA and what is to be paid. It was agreed that all approved medical expenses will be paid as written in the CBA.
6. Due to occasional interruptions in service from Bryx911, we will be reactivating some Monroe County digital pagers to be assigned to the apparatus supervisors.

CRR/Explorers

1. Lt. Sinaguglia reports that Much of what has been occurring with the Fire Prevention Department since he started the CRR position in late October 2022 has been department organization. In addition to this organization, he has noted many additional accomplishments.

Staff

1. There was a staff meeting on December 12th for the career staff and another on January 18th for the volunteer staff. The focus of the meeting is to discuss the next generation of leadership.
2. Lt. Sinaguglia's retirement lunch will be 12/22 at the Laurelton Station.
3. VFF Joe Giordano has resigned and is moving out of town.

Commissioners Report

Commissioner Ingersoll

Buildings & Grounds / LVFA Association Liaison

1. RW Lindsay will be here this week to install an oil separator on the generator.

Commissioner Lipari

Personnel / Insurance

1. Discussion about promotion interviews, then after Executive Session, approved FF Ian Palmer to be promoted to Lieutenant, starting December 26, 2022.

Commissioner Turner

Personnel / Public Relations / Long Range Planning

1. No Report

Commissioner Warth

Budget / Town & County Meetings

1. We have interviewed several different IT companies and have decided to switch from Brite to Integris beginning in 2023, with a monthly cost of \$3,650 - **APPROVED**.

Commissioner Zampatori

Equipment/Apparatus/RCVFA Association Liaison

1. No Report

Old Business

1. No Report

New Business

- All motions noted on the following table.

| MOTION | Motioned | | | | | Second | | | | | CARRIED | NOTES |
|---|-----------|--------|--------|-------|-----------|-----------|--------|--------|-------|-----------|---------|-------|
| | Ingersoll | Lipari | Turner | Warth | Zampatori | Ingersoll | Lipari | Turner | Warth | Zampatori | | |
| Approval of the minutes of the 12/5/22 meeting. | | | | | | | | | | | X | |
| Approval to properly audit and pay the bills as submitted on or before 12/19/2022. | | | | | | | | | | | X | |
| Approval for consolidated UR EAP contract for Irondequoit Fire District. | | X | | | | | | | | X | X | |
| Approval to switch IT contractors from Brite to Integris beginning in 2023, with a monthly cost of \$3,650. | X | | | | | | X | | | | X | |
| Approval to promote FF Ian Palmer to Lieutenant. | | | | | X | | | X | | | X | |
| | | | | | | | | | | | X | |

Motion by Commissioner Lipari and seconded by Commissioner Zampatori for Executive Session to discuss personnel matters at 7:46pm

Return from Executive Session at 8:59pm

Motion for Adjournment: Made by Commissioner Zampatori, seconded by Commissioner Ingersoll at 9:00pm.

Respectfully Submitted,

Rodd Riesenberger

District Secretary

NEXT MEETING: Monday, December 29, 2022, at 6:30pm

DRAFT