

December 5, 2022

The regularly scheduled meeting of the Board of Fire Commissioners of the Irondequoit Fire District was held at the Empire Boulevard Firehouse, 405 Empire Boulevard, in the Town of Irondequoit on December 5, 2022. The meeting was called to order at 6:30pm by the Chairperson (noted below) who then led the Pledge of Allegiance.

Attendance:

Commissioner	Present	Chairperson
Ingersoll	NOT PRESENT	
Lipari	X	
Turner	X	
Warth	X	X
Zampatori	X	
Others	Present	
Chief Sessler	X	
Captain Metcalfe	NOT PRESENT	
Deputy Treasurer Marini	X	
Administrator Mastin	X	
District Secretary Riesenberger	X	

Correspondence Report

1. We received two subpoenas from the Grand Jury for fire reports. Captain Thomas handled those requests.

Treasurer Report

Deputy Treasurer Marini / Deputy Treasurer Riesenberger

Discussion/Action items:

1. Inspection Services contract with Davis-Ulmer for the sprinkler/kitchen hood for action - **APPROVED.**
2. Authorization for the Quint bond payment due 12/15/2022 - **APPROVED.**
3. Status of Brite check that was held last meeting for the invoice of \$4,200.00 due on 12/2/2022 - **TABLED.**
4. Discussion on use of any of the Accrued Liability Benefits Account (Balance \$49,819.70) for upcoming retirement payouts - **APPROVED.**
5. Discussions with the State indicate that we will need to make the following payments in December:
 - a. Laurelton PFRS \$40,900.00
 - b. Laurelton ERS \$782.00
 - c. Ridge Culver PFRS \$91,847.00
 - d. Ridge Culver ERS \$11.00
 - e. Irondequoit PFRS - Section 430 - New participant \$458,525.00
 - f. Irondequoit PFRS - Section 384-d \$273,266.00
 - g. Irondequoit ERS Section 430 - New participant \$7,257.00Total Due \$872,588.00 - **APPROVED.**

Informational Items:

1. The funds in the Savings CD will be deposited into the Savings account on 12/5/22 and will be available to prepare NYS Retirement payments.
2. Checks have been prepared for invoices received by 12/2/22 and any additional invoices will be prepared prior to the 12/5/22 meeting.
3. Payroll for December 1, 2022 was prepared by DS Riesenberger and was reviewed by DT Marini. Fund transfers were completed.
4. A Budget vs. Actual report for the IFD will be available at the meeting.
5. An updated estimate of remainder of the year expenditures will be provided at the meeting.
6. A representative from NYS Archives was at the Culver station on November 29th to review our current records management program and assist with what is needed to update the program. Possible grant opportunities in near future for records management.

Public Input Session

1. No Report

Scheduled Appointment

1. No Report

Career Staff/Union Report

1. No Report

Associations Reports

Laurelton Volunteer Fire Association

1. Commissioner Ingersoll reported that the LVFA is continuing to move forward with the "Huss's Hots" area expansion, including new shed and fence. We received a variance tonight from the Town for the fence to be closer to the lot line.

Ridge-Culver Volunteer Fire Association

1. The garage floor work has begun and looks fantastic. Interior work will begin in the next few weeks.
2. The RCVFA is interested in having a "Parade & Street Dance" on June 24th. The location will most likely be on Kings Highway and the dance will be at Christ the King Church. More information to come.

Operations Report

Chief Sessler

Operations:

1. We are still looking at different vendors to possible replace Brite for our computer tech support.
2. The old 168 rescue truck has been placed for sale on social media and is getting some attention.

3. Truck 171 has been moved to the Culver Road firehouse and 178 to the Empire Firehouse.
4. The Deluth jackets are in and being embroidered.
5. We are looking at SCBA compressors for the grant that has already been received.
6. Thanks to Lt. Jim Mastin for his help with the "Healthcare Workers Bonus" program.
7. Captain Thomas has been asked to serve on the Irondequoit Bay Technical Committee.
8. Chief Sessler presented the following General Orders:
 - a. GO 064 Requests for Training
 - b. GO 067 Agency Verification for EMT
 - c. GO 069 Public Access to records
 - d. GO 079 Injury Reporting

CRR/Explorers

1. Lt. Sinaguglia is getting the CRR program situated as he retires at the end of this month and moves to his new part-time CRR position.

Staff

1. VFF Dillion Hartter has resigned.
2. We have officially classified a Battalion Chief position with Civil Service for the next promotional exam in the spring.
3. Lieutenant interviews will be on December 14th.

Commissioners Report

Commissioner Ingersoll

Buildings & Grounds / LVFA Association Liaison

1. The fire alarm at the Laurelton Station has been repaired.
2. We are working on getting an oil separator

Commissioner Lipari

Personnel / Insurance

1. No report

Commissioner Turner

Personnel / Public Relations / Long Range Planning

1. No Report

Commissioner Warth

Budget / Town & County Meetings

1. The IFD Commissioner Election will be December 13, 2022, from 6:00pm to 9:00pm at the Ridge-Culver Fire Station.

Commissioner Zampatori

Equipment/Apparatus/RCVFA Association Liaison

1. No Report

Old Business

1. No Report

New Business

- All motions noted on the following table.

MOTION	Motioned					Second						
	Ingersoll	Lipari	Turner	Warth	Zampatori	Ingersoll	Lipari	Turner	Warth	Zampatori	CARRIED	NOTES
Approval of the minutes of the 11/21/22 meeting.			X				X				X	
Approval to properly audit and pay the bills as submitted on or before 12/5/2022.					X			X			X	
Approval for Inspection Services contract with Davis-Ulmer for the sprinkler/kitchen hood for the Ridge-Culver Station.		X								X	X	
Approval for the Quint bond payment due 12/15/2022.		X						X			X	
Approval for use of any of the Accrued Liability Benefits Account (Balance \$49,819.70) for upcoming retirement payouts.		X								X	X	
Approval to make retirement payments in December, totaling \$872,588.00.		X						X			X	

Motion by Commissioner Warth for Executive Session to discuss personnel matters at 7:08pm

Return from Executive Session at 7:30pm

Motion for Adjournment: Made by Commissioner Lipari, seconded by Commissioner Zampatori at 7:31pm.

Respectfully Submitted,

[Rodd Riesenberger](#)

District Secretary

The IFD Commissioner Election will be December 13, 2022, from 6:00pm to 9:00pm at the Ridge-Culver Fire Station, 2960 Culver Road, Rochester, NY 14622.

NEXT MEETING: Monday, December 19, 2022, at 6:30pm