

October 3, 2022

The regularly scheduled meeting of the Board of Fire Commissioners of the Irondequoit Fire District was held at the Empire Boulevard Firehouse, 405 Empire Boulevard, in the Town of Irondequoit on October 3, 2022. The meeting was called to order at 6:30pm by the Chairperson (noted below) who then led the Pledge of Allegiance.

Attendance:

Commissioner	Present	Chairperson
Ingersoll	X	
Lipari	X	
Turner	X	
Warth	X	X
Zampatori	NOT PRESENT	
Others	Present	
Chief Sessler	X	
Captain Metcalfe	NOT PRESENT	
Deputy Treasurer Marini	X	
Administrator Mastin	NOT PRESENT	
District Secretary Riesenberger	X	

Correspondence Report

1. Received an email from VFF Cetin Tekin's sister, Brandie. She is requesting the use of the meeting room at the Culver Road Station for a "Santa Breakfast" for the Rochester Celiacs Disease. FF Tekin will follow up with a room usage request form.
2. Received the authorization form from the NYS Department of Financial Services for the 2023 2% fund.

Treasurer Report

Deputy Treasurer Marini / Deputy Treasurer Riesenberger

Discussion/Action items:

1. Discussion regarding the 2% funds and how the distribution will happen in 2023 and following years. The Union will need to get with both Associations to create a solution.

Informational items:

2. Two copies of the proposed 2023 IFD budget have been dropped off to the Irondequoit Town Clerk as required.
3. On Monday (10/3) checks will be prepared for invoices received.

3. Payroll submission for October 6th will be prepared by DS Riesenberger and will be reviewed by DT Marini. Fund transfers will be completed on 10/4/2022.
4. A Budget vs. Actual report for the IFD will be available at the meeting.
5. The RCFD unclaimed LOSAP funds will be deposited into either the RCFD general fund savings account or the RCFD Trust and Agency account either 9/30/2022 or 10/4/2022 as the savings account was made inactive and I am waiting to hear from our account rep if it can be reactivated. The funds will be transferred to the IFD account set up for these funds. No update has been received from the Comptroller's office legal department yet.

Public Input Session

- None

Scheduled Appointment

- None

Career Staff/Union Report

- No Report

Associations report

Laurelton Volunteer Fire Association

- The LVFA would like to begin the process of expanding the use of the outside area on the east side of the Empire Fire Station. More to come with written plans for approval.

Ridge-Culver Volunteer Fire Association

- No Report

Operations Report

Chief Sessler

Operations:

1. Chief Sessler approved for Lt. Biscaro to attend the George Mason University Technical Writing Course for \$2,500.
2. The following General Orders were presented:
 - a. GO 150 Volunteer Probationary Status
 - b. GO 160 Personal Conduct
 - c. GO 161 Personal Appearance
 - d. GO 163 Active Status Requirements
 - e. GO 164 Medical Leave Policy - Volunteer
 - f. GO 165 Volunteer Staffing Program R1

3. We are finalizing the IMAs with Saint Paul FD and West Webster for use of our air cylinder filling system.

CRR/Explorers

1. We had a mixed crew of career and volunteer fighters who attended the event at Home Depot on Saturday. It went very well.
2. Quint 170 attended the Eastridge HS Homecoming Parade.

Staff

1. No report

Commissioners Report

[Commissioner Ingersoll](#)

Buildings & Grounds / LVFA Association Liaison

- Discussed the snowplow contract for this winter and the finalized contract from RJD Property Maintenance - **APPROVED**

[Commissioner Lipari](#)

Personnel / Insurance

- No report

[Commissioner Turner](#)

Personnel / Public Relations / Long Range Planning

- No Report

[Commissioner Warth](#)

Budget / Town & County Meetings

- Presented a Resolution Authorizing the Execution of Letter for Municipal Advisor Services - **APPROVED.**

[Commissioner Zampatori](#)

Equipment/Apparatus/RCVFA Association Liaison

- No Report

Old Business

- No Report

New Business

- All motions noted on the following table.

MOTION	Motioned					Second					CARRIED	NOTES
	Ingersoll	Lipari	Turner	Warth	Zampatori	Ingersoll	Lipari	Turner	Warth	Zampatori		
Approval of the minutes of the 9/26/22 meeting after amendments.			X			X					X	
Approval to properly audit and pay the bills as submitted on or before 10/3/2022	X							X			X	
Approval for RJD Property Maintenance to do the snow plowing for both fire stations.	X							X			X	
Approval of the Resolution Authorizing the Execution of Letter for Municipal Advisor Services.				X		X					X	

Motion for Adjournment: Made by Commissioner Lipari

Second: Made by Commissioner Ingersoll

Time: 6:56pm

Respectfully Submitted,

[Rodd Riesenberger](#)

District Secretary

NEXT MEETING: Tuesday, October 18, 2022 at 6:30pm