

March 21, 2022

The regularly scheduled monthly meeting of the Board of Fire Commissioners of the Ridge-Culver Fire District was held at the Ridge-Culver Firehouse, 2960 Culver Road, in the Town of Irondequoit on March 21, 2022. The meeting was called to order at 6:00pm by the Chairman (noted below) who then led the pledge.

Attendance:

Commissioner	Present	Chairman
Warth	X	
Napoli	NOT PRESENT	X
Lipari	X	
Woltz	X	
Zampatori	X	
Others	Present	
Chief Sessler	X	

Refer to ***New Business*** section for:

1. Previous meeting minutes approval.
2. Audit and pay present bills.

Correspondence Report

1. Received an anonymous letter in the mail from a concerned citizen who wanted to assure that the RCFD is complying with the law regarding the posting of meeting minutes.
2. M&T Bank Collateral Report

Treasurer Report

Treasurer Marini

Action items:

1. The Equipment Reserve CD will mature on 3/25/2022. A decision will need to be made on whether a deposit will be due on the board prior to 4/25/22 if the total amount is reinvested or if all or some monies should be transferred back to the Reserve.
2. A decision on whether the cell phones for the commissioners who will be leaving will be released from the District Verizon bill for the individual commissioners.

Informational items:

1. Checks have been prepared for all invoices received as of the March 17, 2022 and additional checks will be processed before the meeting on March 21, 2022.
2. Payroll will be completed by DS Riesenberger on March 21st and will be reviewed by the Treasurer. Fund transfers were completed for processing it.
3. There has been no change in the status relating to the Beneficiary Claim for a LOSAP participant.

4. Chief Sessler, Lt. Mastin and I met with Gary Wilkins and Patrick Dunn from Wilkins Insurance (current Laurelton insurance broker) to discuss the insurance coverages and the consolidation. They would like to make a presentation at a future consolidation meeting to discuss who will be the broker. Chief Sessler suggested that I contact Churchville Agency to allow them to prepare a presentation so that a determination can be made to allow the insurance to be quoted.
5. Meeting with Lt. Mastin on finalizing Laurelton's inventory, debts, liabilities on 3/18/2022 – draft of both inventories should be completed next week.
6. The General Fund Savings CD matured on 3/14/2022 and \$250,000.00 was put into the General Fund Savings account and the remaining 3,750,000.00 plus the interest reinvested for 30 days.
7. The 2nd quarter health care bill will be paid on 3/25/2022.
8. Postivepay has been set up on our General Fund Checking account and is working very well. This will eliminate the possibility of fraudulent ACH's, or checks being processed on our accounts.
9. Various consolidation items have been worked on in preparation for the draft consolidation agreement.

Public Input Session

- None

Scheduled Appointment

- None

Career Staff/Union Report

- On behalf of the fitness committee, FF Beyea presented a proposal to purchase a new squat rack for the Culver Road Station gym. The proposed equipment will be the "Rogue RML-690 Power Rack" with an additional piece, "Trolley 2.0 & Lever Arm". Cost not to exceed \$3,500 – **APPROVED**.
- Motion to surplus and sell the current squat rack with the funds to return to the fitness budget – **APPROVED**.
- Discussion to join the Fitness Committee with the Health & Safety Committee with the idea of researching various grants for future purposes.

Association report

- President Heidi Boehl
 - Seeking alcohol use in the firehouse for May 22nd Town wide memorial service – **APPROVED**.
 - There are several events being hosted this year regarding the 100th Anniversary.
 - The Association has purchased t-shirts to commemorate the RCVFA 100th anniversary and would like to give them to all members.
 - There will be a banquet on April 23rd at the Harro East Ballroom.
 - There is a "Memorial Garden" dedication scheduled for April 24th at 3pm at Association Garage. The bricks are in place on the south side of the garage.

- The garage dedication will most likely be this summer in conjunction with the Family Picnic on August 14th. More details to follow.
- Some discussion regarding Open House for this year. The RCVFA would like some involvement as it gets closer on the calendar with possibly a carnival theme with some games.
- President Boehl would like to recognize the extra work being done to clean and declutter the fire station. The association is also working on that and would like to add some shelving to the closet in the basement – **APPROVED**.
- The RCVFA is looking to surplus the pool table and have it removed soon.
- Looking for ways to increase volunteer membership advertising.
- Some discussion regarding uniforms and how that will be handled in the future with the IFD.
- Some discussion regarding the fund drive and how the letter reads and what the new website address will be.
- The association would like to be included in any relocating of offices in the fire station.

Operations report

Chief Sessler

Operations:

1. The spring-cleaning project is going very well, and we would like to thank all of the crews for the extra work and both fire stations.
2. There are some old radios and various communications equipment in the closet upstairs that we would like to surplus – **APPROVED**.
3. We are working on moving our fire reporting to Zoll/EMS Charts. This will be a five-year contract at a cost not to exceed \$3,000 per year – **APPROVED**.
4. LFD has authorized the expenditure for new Wi-Fi at Empire station. This is part of IFD.
5. The Civil Service issues that were discussed last meeting have been resolved - they're working on our timeline.
6. Thanks to LT Caracci for lining up all BEMS related item for the consolidation.
7. We are working to finalize the Operations Plan, response order and multiple-alarm assignments for IFD.
8. We are looking into options for firefighter physicals and would like to add drug testing and stress testing to pre-employment, including new volunteer members. This would be a condition of employment – **APPROVED**.

9. Discussed choosing what insurance broker we will be going with as we move forward with the IFD. Gary Johnson came in with some input on policies and we would likely need to increase limits in IFD as the LFD policy may be underinsured. We will discuss at the next joint meeting and pick an agent.

CRR/FP

1. Smoke Detector Installations and the car seat program continues to be busy and very successful.
2. LT Caracci has the van out to bid - be back by the next meeting

Staff

1. Discussion on the new IFD CBA and all is going well.

Commissioner Reports

Commissioner Lipari (Personnel/ Misc.)

1. Consolidation continues to be going well with the contract (CBA) negotiations.

Commissioner Napoli (Equipment/Apparatus)

1. No report

Commissioner Woltz (Building & Grounds)

1. Working with Davis-Ulmer for the AFA control panel, Kitchen range hood exhaust fan and sprinkler system. Captain Boehl is working on this.

Commissioner Zampatori

1. Thanks to whoever made the radio announcement today regarding the Serenati's riding on 160.

Commissioner Warth (Town/County Meeting Updates Budget/ Long Range Planning)

1. Discussed moving the Public Hearing to May 5th rather than May 11th. Agreed and will bring it to the next joint BOFC meeting.
2. Discussion how the IFD is progressing and what needs to be done in the next few weeks.

Old Business

- o No Report

New Business

- o All motions noted on the following table.

X	Motioned					Second						
MOTION	Warth	Napoli	Lipari	Woltz	Zampatori	Warth	Napoli	Lipari	Woltz	Zampatori	CARRIED	NOTES
Approval of the minutes of the 3/7/22 meeting					X				X		X	
Approval to properly audit and pay the bills as submitted on or before 3/21/2022					X				X		X	
Approval to purchase a new squat rack for the Culver Road Station gym. The proposed equipment will be the "Rogue RML-690 Power Rack" with an additional piece, "Trolley 2.0 & Lever Arm". Cost not to exceed \$3,500.			X							X	X	
Approval to surplus and sell the current squat rack with the funds to return to the fitness budget.					X			X			X	
Approval to have alcohol use in the firehouse for May 22 nd memorial event.					X				X		X	
Approval to surplus the old radio equipment.	X							X			X	
Approval for new firefighter physicals and would like to add drug testing and stress testing to pre-employment, including new volunteer members. This would be a condition of employment.			X							X	X	

Motion for Adjournment: Made by Commissioner Woltz

Second: Made by Commissioner Lipari

Time: 7:29pm

Respectfully Submitted,

Rodd Riesenberger

District Secretary

NEXT MEETING: Monday, April 4, 2022 at 6pm