

February 21, 2022

The regularly scheduled monthly meeting of the Board of Fire Commissioners of the Ridge-Culver Fire District was held at the Ridge-Culver Firehouse, 2960 Culver Road, in the Town of Irondequoit on February 21, 2022. The meeting was called to order at 6:00pm by the Chairman (noted below) who then led the pledge.

Attendance:

Commissioner	Present	Chairman
Warth	X	X
Napoli	X	
Lipari	X	
Woltz	X	
Zampatori	X	
Others	Present	
Chief Sessler	Not Present	
Capt. Thomas	X	

Refer to **New Business** section for:

- Previous meeting minutes approval.
- Audit and pay present bills.

Correspondence Report

- Monroe County Fire District Officer's Association letter regarding the new firefighter property tax exemption.
- RCFD P&L Report

Treasurer Report

Treasurer Marini

Action items:

1. The RCFD Annual Updated Document (AUD) for 2021 has been submitted for acceptance by the Board. A copy was emailed out and a copy is available in my office for review - **APPROVED**.
2. The LOSAP points for 2021 have been calculated and the 30-day review period ended, 2/17/22. The commissioners should approve the listing (a copy attached) and authorize submission of the information to McNeil & Associates - **APPROVED**.
3. After some discussion, we will continue to contribute as in the past to the volunteer equipment fund as long as members are in good standing with the current firefighter requirements.
4. A letter needs to be submitted to Intuit (QuickBooks) to change the administrator on the account from Linda Brockman and Jill Porter to me. The letter needs to be signed by the Board Chairman - a copy will be available at the meeting.
5. A conference call was held on February 16th with Intuit (QuickBooks) about transitioning to the cloud-based program. The software would be the Advanced version which would have support provided and would allow for multiple users to have access. There is a discount for 3 months if we

sign up by February 22, 2022, of 70% for the first 3 months. The monthly cost after that is \$180.00 for the advanced and \$54.00 for the next lower level which would not have support provided. Any additional information will be provided on Monday evening - **APPROVED**.

Informational items:

1. Checks have been prepared for all invoices received as of the February 18, 2022, additional checks will be processed if needed on February 21, 2022.
2. Payroll will be completed by DS Riesenberger on February 21st and will be reviewed by the Treasurer. Fund transfers were completed for processing it.
3. There has been no change in the status relating to the Beneficiary Claim for a LOSAP participant.

Public Input Session

- None

Scheduled Appointment

- None

Career Staff/Union Report

- No Report

Association report

- No Report

Operations report

Chief Sessler

Operations

1. The annual State of the Dept meetings were held last week with great turnout. Some good questions were raised about future IFD operations which the line officers will be looking in to. Thanks to all who attended, and thanks to the District for buying dinner. LFD bought lunch.
2. Revision document for GO 380 Health and Safety was sent out via email last week. If the board is comfortable adopting the revision (with minor changes) it can be passed.
3. Captain Thomas is inquiring if the board would be willing to sponsor and pay for his USCG Captain's license. The course costs \$995. This would give RCFD a licensed Captain for future boat operations who can train the rest of the staff. The training would not provide certified training or boater safety status but would simply bolster the credentials of the training offered in-house.
4. Due to metal pricing, the boat being considered has drastically increased in price. What was once \$310k for the boat, is now over \$430k (an increase of \$120k). Additionally, the latest quote is only good for 60 days and more price increases are expected. Just an FYI at this point.
5. Captain Metcalfe has withdrawn from Staffing and Command conference in Baltimore for personal availability reasons. He requested and received a full refund for the course (\$1975). Captain Muster still plans to attend. (The course was approved several meetings ago).
6. MDT mounting equipment has arrived. We'll be working getting the plates and aircards installed in the rigs in the coming weeks. Then County IS will bring out the computers and install them.

7. Captain Muster is working with Stitchworks on getting uniforms for IFD underway. A few sample shirts were made for a visual idea. He'll soon begin collecting measurements and sizes for everyone so we can get at least 1 uniform ordered for all members. LFD members will have their uniforms purchased by LFD.
 - a. Side note, we should begin considering what kind of event/function we should do on May 16th. There should at least be a press conference/media release. We might want to do SOMETHING else also. Chief Sessler is looking into it but seeking ideas also.
8. Chief Sessler will be sending a letter to the owners of Byrne Dairy/Old Irondequoit Library thanking them for allowing us to use the building for destructive training. We got a lot out of it and we appreciate their support.
9. Crew sharing between LFD and RCFD will begin on Tuesday 2/22 per the agreement. The collective group is excited to begin.

Community Risk Reduction (Fire Prevention) & Fire Explorers

1. 2 additional members are interested in working with the explorers and lead, LT Caracci, is seeking approval to add them to the cadre of advisors while also removing 1. Due to the only-paid-when-they-work nature of these positions, there is no financial change.
 - a. Add: FF Ian Palmer at \$20 per hour
 - b. Add: FF Andy Koenig \$20 per hour
 - c. Remove: FF Jason Cernis
2. Car seats remain the #1 requested item. Averaging several requests per week
 - a. Add: Capt. Thomas to CRR at \$25 per hour.

Staff

1. Chief Sessler met with the union team regarding the CBA discussion (as approved at the last district team meeting). The meeting clarified a few points and relayed the counteroffer from the district side. The union is currently reviewing and will come back with their thoughts soon.
2. Volunteer FF Jason Cernis (who's been out for quite some time on service-connected medical) has agreed to move to Social status and has been moved. He's still in treatment for his back injury and will be so for a while.

Action Items

1. Approve General Orders
 - a. GO 380 Health and Safety Revision 1
 - b. 320 District-owned vehicle accidents
 - c. 321 Accident Reporting Forms and Documentation Requirements
 - d. 322 Post Accident Investigations
 - e. 323 Accidents Involving Mutual Aid Vehicles
2. Approve Captain Thomas USCG Captain course (\$995), CNTE \$1,000 - **APPROVED.**
3. Add 2 Explorer advisors and Remove 1 and add Capt. Thomas to CRR staff - **APPROVED.**

Commissioner Reports

Commissioner Lipari (Personnel/ Misc.)

- Consolidation continues to be going well with the contract (CBA) negotiations.

Commissioner Napoli (Equipment/Apparatus)

- Rescue 188 has been fixed.
- With the confusion of the consolidation, we will not be having the annual BOFC dinner this year.

Commissioner Woltz (Building & Grounds)

- The boiler Emergency Shut Off switch has been having issues. Will be looking into having that fixed.
- Snow removal looks better, but still not great service.
- Capt. Thomas is working on the front electronic sign which is still not working properly.

Commissioner Zampatori

- No Report

Commissioner Warth (Town/County Meeting Updates Budget/ Long Range Planning)

- Thanks to Chief Sessler for his work on the "Chief's Talk" this week. Both briefings were well attended, well organized, and well presented.
- Consolidation continues to be going well with the joint consolidation agreement is still in draft. Should be able to review working draft for comment a week prior to March 9th. In addition, the "negative declaration" for the SEQR, discuss the joint consolidation agreement, adopt the proposal, and set up the public hearing. The hearing should be sometime in mid-April.
- Congratulations to Commissioner Lipari on completing his commissioner training last weekend.
- There will be a Public Hearing and "Special Meeting" to discuss the new Volunteer Firefighter Tax Exemption Law on February 28, 2022 at 6pm.

Old Business

- No Report

New Business

- All motions noted on the following table.

X	Motioned					Second						
MOTION	Warth	Napoli	Lipari	Woltz	Zampatori	Warth	Napoli	Lipari	Woltz	Zampatori	CARRIED	NOTES
Approval of the minutes of the 2/7/22 meeting		X								X	X	
Approval to properly audit and pay the bills as submitted on or before 2/21/2022					X		X				X	
Approval to accept the 2021 LOSAP listing and authorize submission of the information to McNeil & Associates.					X		X				X	
Approval RCFD Annual Updated Document (AUD) for 2021.					X	X					X	
Approval to spend \$180.00 per month for cloud-based Intuit (QuickBooks) financial accounting software.			X							X	X	
Approval for Captain Thomas to attend the USCG Captain course, CNTE \$1,000.			X				X				X	
Approval of General Orders: 380 Health and Safety Revision 1, 320 District-owned vehicle accidents, 321 Accident Reporting Forms and Documentation Requirements, 322 Post Accident Investigations, 323 Accidents Involving Mutual Aid Vehicles				X						X	X	
Approval to add or remove the following members to Explorers. Add: FF Ian Palmer at \$20 per hour, Add: FF Andy Koenig \$20 per hour, remove: FF Jason Cernis and Add Capt. Thomas to CRR at \$25 per hour.					X		X				X	

Motion for Adjournment: Made by Commissioner Lipari

Second: Made by Commissioner Zampatori

Time: 6:41pm

Respectfully Submitted,

Rodd Riesenberger

District Secretary

NEXT MEETING: Monday, February 28, 2022 at 6pm