

November 02, 2020

The regularly scheduled monthly meeting of the Board of Fire Commissioners of the Ridge-Culver Fire District was held at the Ridge Culver Fire House, 2960 Culver Road, in the Town of Irondequoit on November 02, 2020. The meeting was called to order at 6:00 pm by the Chairman (noted below) who then led the pledge.

ATTENDANCE:

Commissioner	Present	Chairman
Warth	X	X
Napoli	X	
Lipari	X	
Woltz	X	
Zampatori	X	
Others	Present	
Chief Sessler	X	
Assistant Chief Marini	X	
Captain Thomas	X	

Refer to ***New Business*** section for:

- Previous meeting minutes approval
- Audit and pay present bills

CORRESPONDENCE REPORT

- N/A

TREASURER REPORT

TREASURER MARINI

Information below received on Monday, Nov 02, 2020

Treasurer Marini was present at the BOC meeting

- The November 5th payroll has been processed. There are no payments associated with anniversary dates for this payroll, but the Holiday payout is included in this payroll.
- Transfers from the General Fund Savings will be completed to the General Fund Checking and the Payroll Account for upcoming expenditures.
- Checks have been prepared for all invoices received to date for your November 5th meeting.
- Finalized with the Chief the FEMA reimbursement information.
- Working with Commissioner Lipari on the Part-Time District Secretary job description and a separate Deputy Treasurer job description. Working our liaison at Civil Service to finalize the appropriate documents and information.
- Attended the LOSAP zoom presentation from Pat Daglio of McNeil and Company on October 28th working with Assistant Chief Marini on the point system revisions to comply with the law.
- Received notification today that we have a new account rep at Paychex for our payroll submissions.
- Received notice from Paychex for completion of the Premium Only Plan testing that should have been canceled last year when we switched insurance brokers requested that we not be billed for this service and processed the cancelation form online. Bene-care confirmed that they are responsible to complete this Compliance Testing.
- Received a request from Bene-Care to meet to discuss other services they have available.
- The census for the NYS Volunteer Firefighter Cancer Benefit Program was submitted by October 30th.
- Sean Hucko will be scheduling a date to come out to begin our annual audit in November.

PUBLIC INPUT SESSION

- None

SCHEDULED APPOINTMENTS

- Association Member Rodd Riesenberger met with the BOC regarding the "Secretary/Deputy Treasurer position for the district.

CAREER STAFF REPORTS

- No Report

ASSOCIATION REPORT

- No Report

OPERATIONS REPORTS

CHIEF SESSLER

- The following GO's have been updated and/or new for review:
FYI/Update - GO 168 Supplement for 2021 was adopted on Jan 6 2020. So, it's already in place.
GO #443 Trunked Radio System Operation - *Revision 1*
GO #165 Volunteer Staffing Program/Service Credit - *Revision 1*
GO #250 Explorer Program - *New*
GO #251 Explorer Adult Leadership - *New*
GO #009 Length of Service Awards Program - *New*
- NY Gov "Labor Day Law" requiring public agencies to develop and adopt "Continuity of Operations" plans related to health emergencies. I have several templates but a committee is recommended. This must be submitted to the labor management committees/unions within 150 days of Labor Day (2/4/21) and be done and adopted by 4/1/21
- Monroe County COVID relief funding - requesting about \$3200 for supplies (instead of FEMA)
- Operations is continuing to monitor the town's property plan review - St Cecilia's, E. Ridge Rd (Skyway) and the Wambach's property
- New Engine (182) – The Pierce Engine punch list is mostly done – with a couple small items remain – the truck is in service.
Thanks to Group 1 and special guests for helping with the changeover on Friday.
- Great work to the committee who put in countless long hours to spec the best rig for us. Special thanks to Lieutenant Finewood for chairing the project, involving many off-hours phone calls, discussions, emails and planning sessions. Everyone who the rig it is impressed by it.
- Chief Sessler has asked the MCFB to add Magnagrip Exhaust Adapter to SO10. They're working on it.
- Chief Sessler signed a "Brite" document enrolling the district in a referral program
- Now with the Pierce (E182) is all set and in service, we're going to be starting a Rescue committee
- The Trunk Radio system transition is complete as of today. The Radio fleet was changed over by the group today.
- Thanks to MCFB for Mask Fit-Testing for most of the volunteers last week (and some career)

Staff

- No Report.

ASSISTANT CHIEF MARINI

- Assistant Chief Marini reported on the LOSAP update. After the Zoom meeting with McNeil & Co. on Weds. 10/28, Chief Marini is re-evaluating and will be presenting the updated requirements of the LOSAP plan which is governed by General Municipal Law, Article 11a, Section 217.

SUB COMMITTEE REPORTS

Community Risk Reduction

- Ivan Green School, FF Serenati/FF Nicosia have been conducting "virtual tours" and education
- Hydrant Markers Project - Captain Thomas is coordinating this project which will be part of the CRR program.

COMMISSIONER REPORTS

COMMISSIONER LIPARI

Personnel/ Misc.

- Commissioner Lipari discussion with the board with the hiring of Rodd Riesenberger for the position of the District Secretary/Deputy Treasurer.

COMMISSIONER NAPOLI

Equipment/Apparatus

- No Report

COMMISSIONER WOLTZ

Building & Grounds

- No Report

COMMISSIONER ZAMPATORI

- Commissioner Zampatori asked the Operation Staff if there were any plans to alter the department procedures with the rise of pandemic cases in the county.

COMMISSIONER WARTH

- Commissioner Warth informed the Board of the changes to the "Recission of Candidate Petition Resolution" which was adopted under Town Law *176, subparagraph (7).

Budget/ Long Range Planning

- No Report.

Town/County Meeting Updates

- No Report

Executive Session @ 6:48pm – 8:21pm

- Motioned by Commissioner Warth, seconded by Commissioner Zampatori to discuss personal matters

OLD BUSINESS

- N/A

NEW BUSINESS

- N/A

X	Motioned					Second						
MOTION	Warth	Napoli	Lipari	Woltz	Zampatori	Warth	Napoli	Lipari	Woltz	Zampatori	CARRIED	NOTES
Approve the minutes of the 10/19/20 meeting					X			X			Y	
Approval to properly audit and pay the bills as submitted on 11/02/2020			X							X	Y	
Approval not to exceed \$3,500 to replace Hydrant Makers in the district			X				X				Y	
Approval to offer Rodd Riesenberger the position of District Secretary/Deputy Treasurer for the district for 10hrs per week @ \$25/hr.			X			X					Y	
Approved to "Rescission of Candidate Petition Resolution" under Town Law *176, subparagraph (7)			X				X				Y	
Approval the resolution to appointment of a Board of Elections for the Ridge-Culver Fire District for the Commission Election					X			X			Y	
Approval NOT to hold a meeting night for preparation of registration rolls for the 2020 for the Annual Election of the Ridge-Culver Fire District					X			X			Y	
Approval to adopt a resolution for the office of Fire Commissioner at the Annual Election to be held on December 8 th , 2020			X							X	Y	

Motion for Adjournment: Made by Commissioner Zampatori
 Second: Made by Commissioner Napoli
 Time: 8:27pm

Respectfully Submitted,
Commissioner M. Napoli
 Interim Secretary

NEXT MEETING: Monday November 16th, 2020 at 6pm