

September 28, 2020

The regularly scheduled monthly meeting of the Board of Fire Commissioners of the Ridge-Culver Fire District was held at the Ridge Culver Fire House, 2960 Culver Road, in the Town of Irondequoit on Sept 28, 2020. The meeting was called to order at 6:00 pm by the Chairman (noted below) who then led the pledge.

ATTENDANCE:

Commissioner	Present	Chairman
Warth	X	X
Napoli	X	
Lipari	X	
Woltz	X	
Zampatori	X	
Others	Present	
Chief Sessler	X	
Assistant Chief Marini	Not in Attendance	
Treasurer Marini	X	

Refer to **New Business** section for:

- Previous meeting minutes approval
- Audit and pay present bills

CORRESPONDENCE REPORT

- No Report

TREASURER REPORT

TREASURER MARINI

Information below received on Friday, Sept 25, 2020

- The September 24 payroll was processed. There was an issue with one employee's voluntary deduction not being taken from his 9/24/20 paycheck, this was resolved today for his future paychecks. Payments associated with anniversary dates have been completed for several employees during those pay periods.
- The Legal Notice for the public hearing on the budget will be submitted when the preliminary budget is accepted by the Board.
- Checks have been prepared for all invoices received to date and any additional checks will be prepared on Monday, prior to your September 28th meeting.
- We have received the Certificate of Origin for the 2020 Pumper. It is recommended by the manufacturer to title (we will probably need to register it if CDL training will be conducted on it). Which answers why the Certificate of Origin cannot be located for 183 – as it would have been submitted at the time that it was registered to be used for CDL driver training), but apparently the request did not include having it titled.
- Awaiting the documents for submission of LOSAP service points and also the documents for 3 individuals who will have reached the age to begin receiving this benefit, which should be in the next few weeks per an email from McNeil.
- The payroll forms for the October 5th payroll submission will be completed and a copy provided to Captain Thomas in the event that he needs to submit payroll.
- Webinars completed: Managing your Budget in Times of Fiscal Stress and Fraud Prevention and Detection (NYS Comptroller) and Navigating Service Award Point Systems (McNeil).
- Webinars scheduled: OSC Basic Accounting School (10/14-16/20) and OSC Advanced Accounting School (9/29-30/20)
- Our routine Month-End Collateral Statement has been received for our Canandaigua National Bank & Trust Accounts.
- Workers' Comp Board administrative decision for employee attached.

PUBLIC INPUT SESSION

- None

SCHEDULED APPOINTMENTS

- None

CAREER STAFF REPORTS

- No Report

ASSOCIATION REPORT

- Joe Campanella presented the Board with the proposal for the “Memorial Block Walk” for the front walkway of the firehouse.

OPERATIONS REPORTS

CHIEF SESSLER

- Eng.182, the new radio and repeater install is delayed till 10/5 at Skywave's request – Engine 182 is still at Churchville Fire Equipment with the cabinet fabrication.
- Chief Sessler requested that the district purchase a new “Cyanokit” to replace the expired kit for \$1308.
- Live fire training started last week and for the next 2 Thursdays – The scenarios are going well with great effort by both the training staff and the attendees.
- Chief Sessler and Captain Thomas attended “Civil Service 101” class and learned about civil service processes, rules and laws.
- Chief Sessler attended a “Career Fire Chief’s” meeting. A rewrite of the 226 Standard is underway (Chief Sessler is on the committee)
- FLSTP 1/2 class in the spring of 2021 is in the works – Captain Thomas is working on getting Lieutenant Boelh into it (this class is 2 weeks instead of 4, allowing NYS Instructor 1 and Fire Officer 1 from previous class to count)
- CFCNYS is sending a letter to NYS Civil Service asking for expedited list, however local Civil Service didn't seem to think it would help.
- Chief Sessler has reserved 2 seats in Spring RFFT program at Montour (first of the 2 classes) in anticipation of hiring replacements for likely retiring firefighters
- The MDT project- Sent in request form for MDTs to the Fire Bureau along with photos of mounting systems we utilize – Eventually, we'll be getting 2 MDTs from the County
- Captain Thomas is working with RRH Occu-Med on getting the physicals for this year set up. They will be on-campus at Wilson health and no longer in the firehouse. More to come.

Staff

- No Report.

ASSISTANT CHIEF MARINI

- No Report

SUB COMMITTEE REPORTS

Community Risk Reduction

- Boy Scouts requested starting their meetings back into the firehouse starting Oct 7th – The board approved the request.
- Operations will be sending 4 to 5 firefighters to CPR Instructor Certification class to gain more instructors
- Car seat installs are still trickling in.

COMMISSIONER REPORTS

COMMISSIONER LIPARI

Personnel/ Misc.

- No Report.

COMMISSIONER NAPOLI

October 20, 2020

Equipment/Apparatus

- Commissioner Napoli reports that Rosenbauer will be handling the new repairs on Engine 182. The truck has a coolant leak, a DEF leak and a defective Turbo Actuator. These are covered under warranty. Rosenbauer will be updating the onboard computer program for Engine 182 & Truck 180.

COMMISSIONER WOLTZ

Building & Grounds

- Commissioner Woltz received from Captain Quinlan information for possible lawn service from Tru-Line Landscape.

COMMISSIONER ZAMPATORI

- Commissioner Zampatori reports that another Occupational Health facility for Fire Fighter physicals may be available. More info to follow.

COMMISSIONER WARTH

- No Report

Budget/ Long Range Planning

- No report.

Town/County Meeting Updates

- N/A

Executive Session

- N/A

OLD BUSINESS

- The Ridge-Culver Fire District Budget for 2021 has been approved by the board.

NEW BUSINESS

- N/A

X	Motioned					Second						
MOTION	Warth	Napoli	Lipari	Woltz	Zampatori	Warth	Napoli	Lipari	Woltz	Zampatori	CARRIED	NOTES
Approve the minutes of the 09/14/20 meeting					X				X		Y	
Approval to properly audit and pay the bills as submitted on 09/28/2020					X			X			Y	
Approve the purchase of a replacement of the "Cyanokit" for \$1,308.00			X							X	Y	
BOC with a conceptional agreement for the Ridge-Culver Fire Assoc. for the "Memorial Walk" on the RCFD property.			X							X	Y	
Approve the 2021 Ridge-Culver Fire District budget					X		X				Y	

Motion for Adjournment: Made by Commissioner Zampatori
Second: Made by Commissioner Woltz
Time: 7:07pm

Respectfully Submitted,
Commissioner M. Napoli
Interim Secretary

NEXT MEETING: Monday October 5th, 2020 at 6pm