

March 02, 2020

The regularly scheduled monthly meeting of the Board of Fire Commissioners of the Ridge-Culver Fire District was held at the Ridge Culver Fire House, 2960 Culver Road, in the Town of Irondequoit on March 02, 2020. The meeting was called to order at 6:00 pm by the Chairman (noted below) who then led the pledge.

ATTENDANCE:

Commissioner	Present	Chairman
Warth	X	X
Napoli	X	
Lipari	X	
Woltz	X	
Zampatori	X	
Others	Present	
Chief Sessler	X	
Assistant Chief Marini	X	
Captain Thomas	X	

Refer to **New Business** section for:

- Previous meeting minutes approval
- Audit and pay present bills

CORRESPONDENCE REPORT

- N/A

TREASURER REPORT

- The LOSAP print-out has been posted for the minimum 30 days with 2 revisions during the review period. The final Member Census information is to be reviewed by the Board of Commissioners for acknowledgement in the minutes at the 3/02/20 meeting to allow final submission to McNeil & Company. LOSAP uniform and equipment allotments will be updated for those individuals meeting the requirements.
- Request authorization to declare the old phone system and phones surplus and allow disposal of them. Various town and other agencies have been contacted to determine if any of them would have use of the phones and we have not been successful in finding anyone still using that system.
- Resolution adopted February 24, 2020 – motion and second need to be provided. Legal notice for Permissive Referendum is prepared for submission to the Irondequoit Post for publication on March 11, 2020.
- Workers compensation forms have been complete and submitted for a firefighter injured on February 27, 2020.
- I will coordinate with Commissioner Napoli to begin the process of moving all accounts from Key Bank to the Canandaigua National Bank, including the items in the safety deposit box.
- A transfer will be also made to the Equipment Reserve Account to repay the monies used for payment of the January and February bills and payroll.
- Payroll for February 27, 2020 has been completed and minor corrections are needed along with clarification of rate calculations recently raised.
- The current census for the Group Life insurance coverage has been submitted. I will be getting beneficiary forms to those individuals listed on the coverage to make sure this is periodically updated. The Commissioners are included in this Group Life plan. These beneficiary forms are required to be maintained at the Fire District in the event of submission of a claim.
- I am working with Bene-care to transfer our COBRA coverage to be administered along with our employee health care benefits.

PUBLIC INPUT SESSION

- None

SCHEDULED APPOINTMENTS

- NONE

CAREER STAFF REPORTS

May 5, 2020

No report

ASSOCIATION REPORT

- No Report

OPERATIONS REPORTS

CHIEF SESSLER

ASSISTANT CHIEF MARINI

- No report

SUB COMMITTEE REPORTS

Community Risk Reduction

Upcoming Events

- No report

COMMISSIONER REPORTS

COMMISSIONER NAPOLI

Equipment/ Apparatus

- No report

COMMISSIONER LIPARI

Personnel/ Misc.

COMMISSIONER WOLTZ

Building & Grounds

COMMISSIONER ZAMPATORI

Association Liaison

- No report

COMMISSIONER WARTH

Budget/ Long Range Planning

Town/County Meeting Updates

- N/A

Executive Session

- N/A

OLD BUSINESS

- N/A

NEW BUSINESS

- N/A

MOTION	Motioned					Second					CARRIED	NOTES
	Warth	Napoli	Lipari	Woltz	Zampatori	Warth	Napoli	Lipari	Woltz	Zampatori		
Approve the minutes of the 02/10/2020 meeting											Y	
Approval to properly audit and pay the bills as submitted on 02/24/2020											Y	

Motion for Adjournment: Made by Commissioner Zampatori

Second: Made by Commissioner Woltz

Time: 7:30 pm

Respectfully Submitted,

Commissioner M. Napoli

Interim Secretary

NEXT MEETING: Monday Mar 16th, 2020 at 6pm